

Robinson Middle School

Band Handbook



Robinson Middle School
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NOTE: Since I am a traveling teacher, and I am at all three schools listed above every single day, I prefer to be contacted by email since it may be challenging to call me at a particular school at any given time of day. Please communicate with me at jantonetti@tps501.org as needed. Facebook page for the Robinson Band is: www.facebook.com/robinsonmiddleschoolband

PHILOSOPHY

It is the philosophy of the Robinson Middle School Band Department to provide students with a well-rounded band experience. Through participation in instrumental music, students will learn skills such as music literacy, history and culture, vocabulary, improvisation, technology, and many more. These skills not only develop the students' musical competency, but also help to shape the students non-musically as well.

The study of instrumental music also helps the student to develop many non-musical skills that they can transfer to other situations outside of the music classroom. These other skills include but are not limited to: social skills, patience, work ethic, teamwork, personal perseverance, responsibility, positive risk-taking, leadership, pride, and self-respect. Through a variety of instrumental music experiences, students will receive quality instruction in a classroom setting where student ownership is stressed daily.

Through selection, performance, and rehearsal of diverse repertoire, the instrumental music experience at Robinson Middle School promotes diversity both inside and outside of the schools. This provides students with an unbiased look into different languages, religions, and cultures while honoring each student's personal beliefs and opinions.

We are all consumers of music – the evidence is seen daily. It is the philosophy of the Robinson Middle School Band Department to provide students with an outlet of expression through the performance of band music. The musical skills learned in the classroom are important; however, when those musical skills are combined with non-musical skills, the learning experience becomes holistic and helps to create a better, more knowledgeable child and society.

DISCLAIMER

All information in this handbook was accurate at the time of printing of this document. All dates and times are subject to change as is necessary. Should dates and times change, the director will notify students and guardians in a timely fashion.

DESCRIPTION OF BANDS

7th and 8th Grade Band 5th MOD The seventh and eighth grade combined band is a non-auditioned ensemble open seventh and eighth grade students previously enrolled in band. This course serves as a continuation of sixth grade band, and previous enrollment in sixth grade band or band at another school is required. In addition to learning how to play an instrument, students enrolled in this course will continue to develop their skills in posture, hand position, instrument-specific techniques, sight-reading, active listening, and music theory skills. The seventh and eighth grade bands will combine with the sixth grade band for concert performances. Seventh and eighth grade band students are required to purchase the *Essential Elements for Band, Book 2* band method book, published by Hal Leonard.

6th Grade Band 6th MOD The sixth grade band is a non-auditioned ensemble open to all 6th grade students. This course serves as a continuation of elementary and as well as a beginning band for those students who are interested in band but may not have joined band at the elementary level. In addition to learning how to play a particular instrument, students enrolled in this course will develop their skills in posture, hand position, instrument-specific techniques, sight-reading, active listening, and music theory skills. The sixth grade band will combine with the 7th and 8th grade bands for concert performances. Sixth grade band students are required to purchase *Essential Elements for Band, Book 1* band method book, published by Hal Leonard, which is the same text that was used in elementary school.

PRACTICE ROUTINE

Because band is a performance-based class, students are expected to practice their instrument outside of school. As a general guideline, I would like to see students practicing at least 100 minutes outside of school each week. I would be happy if they practiced even more! Ideally, practice time for band should be treated like homework in any other class. Homework for music must be done daily to gain the most benefit. Practice logs will be assigned if it becomes evident that students are not taking personal responsibility to practice on their own. Practicing daily is easy! Below is a suggested routine for practice:

- 2 minutes Warm up (long tones, scales, arpeggios, technique drills, etc.)
- 2 minutes Find the spots in your music that need to be practiced
- 10 minutes Play the selected measure(s) correctly ten times in a row
- 6 minutes Play the pieces of music you practiced from top to bottom

Total: 20 minutes of practice time.

Do this five times per week for a total of 100 minutes. If you practice on Monday, Tuesday, Wednesday, Thursday, and Friday, then you can take off the weekend from practicing.

BAND SUPPLIES

In order for successful rehearsals to take place, all students must be prepared for class each and every day. Failure to bring required materials will result in a grade reduction. All students should acquire the following materials and bring them to every class for the school year:

Instrument *Essential Elements* Method Book, Instrument-related items, Sharpened pencils, Band 2-pocket folder (provided), Instrument-cleaning items, Band music (provided), Spiral notebook or composition notebook, Homework, practice logs, etc.

The following is a list of items needed by students with the listed instruments:

Flute

cleaning rod
cleaning cloth
polishing cloth

Clarinet

reeds (4)
reed holder
cleaning swab
cork grease

Saxophones

reeds (4)
reed holder
cleaning swab
cork grease

Oboe/Bassoon

reeds (2)
reed holder
cleaning swab
cork grease

Trumpet

valve oil
slide grease
Polishing cloth
Straight mute (optional)

Trombone

slide grease
slide cream/oil
Polishing cloth

French Horn

rotor oil
slide grease
polishing cloth

Euphonium/Tuba

valve oil
slide grease
polishing cloth

Percussion

stick bag
Snare sticks – Vic Firth SD1 General (recommended)
medium keyboard mallet (yarn-covered) at local music stores.
hard keyboard mallets (acrylic or hard rubber)
staccato timpani mallets (optional)

***All of the percussion items are usually sold pitch-paired wooden snare drum sticks as a package at the beginning of the school year

NOTES:

- ♪ Reeds are the responsibility of the student, not the director!
- ♪ Careful maintenance and cleaning of instruments must be performed regularly to ensure that the instrument is in good playing condition.
- ♪ The above listed supplies are required for those students who are renting district instruments as well since the supplies are consumable.
- ♪ Supply checks or pencil quizzes may be given for a grade at any time to check that the supplies listed above are in the student's possession.
- ♪ Repairs must be made to instruments in a timely fashion. Repair on district instruments is the responsibility of the director if the repair is due to normal wear and not maliciousness.
- ♪ Students also need a flip folder and lyre for their specific instrument for the THS Game.

CLASSROOM RULES

- ♪ Be seated with folder, music, and instrument within five minutes of the bell ringing.
- ♪ Do not talk while the teacher is talking, or while other sections are playing. If you have a question or comment, then wait until I am done, raise your hand, and wait to be called on.
- ♪ Keep your hands, feet, and other objects to yourself.
- ♪ No food or drink, especially gum, is allowed in the band room (except water).
- ♪ Treat each other with mutual respect (as you would want to be treated).
- ♪ Respect the property of the band room and Robinson Middle School.
- ♪ Serve as a model citizen and model student for the student body and the city of Topeka.
- ♪ Follow the RMS code. Respectful, Motivated, Safe

CONSEQUENCES

As members of the Robinson Middle School band, students set the expectations for how the band department is perceived. Good behavior and model citizenship should be synonyms with the RMS Bands. I hope that these positive behaviors will be commonplace this year; however, when a student breaks a classroom rule, the following procedure will be implemented:

1st offense: Warning

2nd offense: Partial loss of participation points

3rd offense: Complete loss of participation points

4th offense: Office referral/discipline referral/conference with parent or guardian

5th offense: Parent conference/possible removal from band program

Other consequences can include disciplinary referrals, in-school suspension, out-of-school suspension, etc.

Students must also follow all school rules. Any violation of school rules will be dealt with not only by the director, but also by the appropriate school officials. When attending off-site events such as trips or concerts, all school rules still apply.

FACILITIES AND MATERIALS

Instrumental Ensemble Room – Room 112 Maintaining the band room should be a top priority for students. Cleanliness will help us to maintain an atmosphere of learning. No food or drink is allowed in the band room except water. After rehearsal ends, students are responsible for stacking chairs and putting music stands on the racks as well as picking up any trash or paper that is on the floor before they will be released from the classroom to go to the next class.

Instrument Storage Area Proper maintenance of the of the instrument storage areas ensures that instruments are not, accidentally or purposefully, damaged. You are assigned a specific area for your instrument. Please store your instrument and music folder in your instrument storage area only. Note: these areas DO NOT lock. Folders DO NOT belong in instrument cases. Only put your stuff in your assigned storage area. Don't mess with other people's stuff.

Music Throughout the year, students will be given music that the Topeka USD #501 Music budget has paid for. Just like textbooks, sheet music and music books must be taken care of. Students must not lose their music or damage it in any way that will prevent the student from being able to play the sheet music or use it in class. When marking in the sheet music or method books, always use a pencil.

Books Some of the ensemble books that the band uses will be your personal property (*Essential Elements 2000*); however, some ensemble books may belong to the Topeka USD #501 Music Department. Please keep ensemble books with music folders and not stored in instrument cases. Write in ensemble books only with pencils so that the books may be returned in good condition at the conclusion of the semester.

STUDENT AND DIRECTOR EXPECTATIONS

WHEN COMING TO BAND, WE EXPECT THE FOLLOWING OUT OF EACH STUDENT:

- ♪ A positive attitude toward the director and other students.
- ♪ Concentration and focus – Both of these are essential for successful band rehearsals. This means not talking when the director is giving directions and following along in your music when other sections are working.
- ♪ Materials – All students should have music, folders, books, supplies, and pencil at every rehearsal.
- ♪ Good posture – you must have the great posture to sound the best you can
- ♪ Phones and other electronic devices away during rehearsals unless specifically addressed by the directors.
- ♪ Set up and pack up your own chair and stand in the band room...Don't be LAZY!!!
- ♪ Willingness to try new things and continue to improve as a musician.
- ♪ Bring your instrument to class (Duh! You are in band.)

IN TURN, YOU CAN EXPECT THE FOLLOWING FROM ME:

- ♪ A positive attitude toward each student and the rehearsal at hand.
- ♪ Preparedness – We will come to each rehearsal with the music well-prepared and a plan for rehearsal that is cohesive.
- ♪ Drive – We want to push you to experience and achieve things that you might not have thought were even possible.
- ♪ Energy – You can expect us to give it our all every day.
- ♪ A continuing desire to teach and to learn!

GRADING POLICIES

DAILY GRADE/REHEARSAL ETIQUETTE AND ACCOUNTABILITY

The student's daily grade consists of work done during the band rehearsal. Each day is worth 20 points, making each week worth 100 points, and each nine-week grading period worth the number of days in class times 20 points. Deductions will occur for the following offenses:

Repeated talking after reminder (-5 points each occurrence)	Tardy (-5 points)
Food/drink/gum after reminder (-5 points)	No pencil (-5 on pencil quizzes)
No music (-5 points)	No instrument (-10 points)
Office Referral (-20 points)	Phone out after reminder (-5 points)

The director reserves the right to deduct any number of points for other reasons including excessive unexcused absences, obscene language, or other offenses.

CONCERT ATTENDANCE

Performing outside of the school day is a necessary component of performing in band. Attendance is required for all concerts, performances, and outside rehearsals (if needed), as they are a form of assessment in band. Performance dates are listed on the calendar of events, and other extra-curricular events and activities will be given with adequate notice in the form of notes and newsletters. Absence from a concert will significantly reduce the student's grade in band. An excused absence will only be recognized on a case-by-case basis. Parents must contact the director by email, phone, or letter if there are any circumstances that prevent a student from performing in a concert. Students are expected to be on time to all outside concerts, performances, and rehearsals. Concert and performance grades are double-weighted and add to 200 points. One grade is earned for performance and the other is earned for concert etiquette. Concert grades are figured with the following guidelines:

CONCERT PERFORMANCES

Concert Etiquette/Behavior:

Tardy (-25 points)	Talking on Stage or in Audience (-5 per occurrence)
Uniform issue (-5 for each item)	Egregious Misbehavior during concert (-50 or more)

Concert Performance:

If a student is ineligible for a concert or has been granted an excused absence, they will be given an alternative assignment (either written or performance-based) worth 100 points that will be doubled and then added to the grade book to replace the zero.

ASSIGNMENTS

Assignments such as sight-reading tests, playing tests, practice logs, short papers, listening journals, worksheets, band journals, and other written tests or work will be given throughout the year at the discretion of the director. Doing so allows for assessment at the individual level.

Rehearsals Unlike other academic classes, it is impossible to make up activities that occur during a band rehearsal; thus, attendance is imperative at all rehearsals, concerts, and extra-curricular activities. Excessive unexcused absences will have a negative effect on the student's grade.

Concerts Attendance at any band concert is mandatory. Missing a concert will lower the student's grade drastically. Absences will only be excused in special situations, such as medical emergency, religious holiday, or death in the family. Written documentation, such as a note, letter, or email, should be provided to the director as soon as a problem arises. Call times before all performances will be enforced. Students must arrive by a certain time to ensure that they are allowed adequate time to warm-up with the group and prepare items to be able to perform. Call times will be given before each performance.

Band extra-curricular events Students will be given sufficient notice of any activities outside of the school day including rehearsals, performances, and concerts. These activities are essential to the development of a band program. As with concerts, an unexcused absence at an extra-curricular activity will lower the student's grade. The director will make every effort to limit the time spent outside of the school day. Any conflicts, including appointments, athletics, other student organizations, etc. should be brought to the director's attention as soon as possible.

Conflicts between Academics/Athletics/Activities Conflicts the result due to a student being in two or more activities will be worked out by the coaches/sponsors of those activities. The student will not be put in a position to make the final decision about a conflict. If the conflict cannot be resolved by the coaches/sponsors, an administrator will consult with the affected coaches/sponsors, students, and the parents or guardians to make a final decision. After the decision is made, a teacher will not use a classroom grade to discipline the student involved in the activity conflict. Students are responsible for completing class work missed due to participation in an activity or trip and music notify other teachers and collect make-up work as needed.

Excused v. Unexcused Absences Unexcused absences will have a negative effect on the student's grade. Absences will be considered excused with prior documentation (notes/emails/letters/phone calls from parents/letter from teacher for involvement in another organization). If the student knows that he or she will be absent, then please let the director know as soon as possible; I will be happy to work with you. Telling me after an unexcused absence lacks respect, professionalism, and excuses are not helpful to anyone.

UNIFORMS

FORMAL UNIFORMS

Formal uniforms for all band members will be worn during the winter and spring concerts as well as festivals. Please note the items needed below and take care of acquiring these items sooner rather than later to ensure preparedness for the performance.

- Women:** Black skirt or pants, below the knee
Black blouse or dress shirt
Black dress shoes (NOT flip-flops!)
- Men:** Black pants (black belt optional)
Black dress shirt
Black socks
Black dress shoes (tie is optional but preferred)

CASUAL UNIFORMS

Casual uniforms will be worn at parades, community performances during the day, and on tour. Casual uniforms are the same for women and men:

RMS Band shirt (or plain black shirt) Jeans Sneakers Belt

Jewelry: Large jewelry is not acceptable. Excessive bracelets or necklaces and jewelry that dangles should not be worn for formal performances but is permissible during casual performances.

Cleaning: Please wash and clean your band shirt between performances. This will ensure that the shirt remains clean and usable if required on short notice.

Hygiene: Middle school marks a time in your life where your body goes through many changes. It is important that each student keep good hygiene rules in mind when preparing for concerts. This includes **using deodorant**. Please shower and/or bathe regularly. **Do not** use cologne, perfume, or body spray, to cover up your body odors. Some perfumes and colognes can cause allergic reactions that are harmful to others.

Band Shirt Days: Every Friday, I would like students to wear their band shirts to school. This will help to build a team atmosphere and show the school that you are proud to be a part of a fun organization. Wearing your band shirt on Friday is a great way to show school spirit. Let's all be a part of this!

PARENT VOLUNTEERS

Parent volunteers are always appreciated in the Robinson Bands. If you are interested in helping out with the bands and band students, then please contact the director through email at jantonetti@tps501.org with ideas. We could use help with chaperones for special events and performances and fundraising like bake sales and others. Even making copies and office work is a huge help! If you would like to help, I will find a place for you to help in any way that you can. Thank you in advance!

AWARDS AND HONORS

Director's Award The Director's Award is based on leadership skills and musical ability. The director will choose one person from the entire band program for this award and it will be presented at the last concert of the year.

Outstanding Band Member Students will select one person from each grade level to be named as "Outstanding Band Member of the Year" based on commitment to the band. This award will be presented at the last concert of the year.

Honor Bands/Festivals/Music Days Students selected to participate in honor bands such as the John Philip Sousa Honor Band, the Washburn University Middle Level Honor Band, and the Holton Middle School Honor Band, will be recognized.

Topeka Youth Jazz Workshop Students participating in the Topeka Youth Jazz Workshop in the spring and/or in the fall will be recognized for their participation.

CONCERT ETIQUETTE

The following guidelines should be followed to ensure a pleasant concert experience for the performers and the audience:

- ♪ Dress appropriately for the performance. Concerts are formal unless otherwise noted.
- ♪ Turn off all cellular and electronic devices during the performance.
- ♪ Food or drink is not allowed in the performance area.
- ♪ Refrain from talking while the director is talking or the band is performing. Concerts are recorded and excessive talking or noise will be heard and recorded
- ♪ Only enter or leave the seating area during applause.
- ♪ Do not take flash photographs while the group is playing.
- ♪ Do not applaud between movements of the same piece of music; applaud at the conclusion of the music when the director puts his or her hands or baton down.
- ♪ Yelling, hollering, and whistling while the performers are on stage is not appropriate.

ELIGIBILITY

For students to be eligible to participate in outside activities with the Robinson Middle School Band Department, they must remain in good standing with the school and maintain behavior that would adhere to the expectations of the Robinson Middle School Band Department. Loss of academic eligibility points will prevent a student from traveling with the Robinson Middle School Band for special events, and a/an alternative assignment(s) will automatically be provided to the student who is ineligible by the teacher/conductor/director.

PERFORMANCE DATES

Band concerts at Robinson Middle School are generally in the evening. Being in band requires performances outside of the school day. Make sure that you have reliable transportation. The dates for performances are listed below. Please note that you are seeing these dates now, so “I didn’t know about it” is not a valid excuse. Additional specific information regarding performances will be distributed sooner to each performance date.

Fri., Oct. 25, 2019	THS Game	5:00pm-7:00pm	Hummer Sports Park
Wed., Dec. 11, 2019	Winter Concert	6:30pm-8:00pm	Robinson Middle School
* Sat., Feb. 1, 2020	Holton Honor Band	8:00am-3:00pm	Holton High School
Thur., Mar. 5, 2020	March Concert	6:30pm-8:00pm	Robinson Middle School
+ Mon., Apr. 6, 2020	WRMS Band Festival	3:30pm-8:00pm	Washburn Rural MS
Apr. 25 or May 2, 2020	Pancake Feed	7:30am-10:30am	Robinson Middle School
Tues., May 12, 2020	May Concert	6:30pm-8:00pm	Robinson Middle School

* Selected Students Only

+ 7th & 8th Graders Only

*****NOTE:** Additional dates *MAY* be added to the performance schedule***

EXTRA CREDIT IN BAND

Some students may realize that their grade is not where they want it to be. At any time in the year, a student can attend a fine arts event, stay for the entire event, and bring in a program with their name on it the next day for extra credit. Some examples of qualifying events include:

High School Band Concert	Collegiate Band Concert	Professional Band
High School Choir Concert	Collegiate Choir Concert	Professional Choir
High School Orchestra Concert	Collegiate Orchestra Concert	Professional Orchestra
High School Theater Performance	Collegiate Theater Performance	Professional Theater
High School Art show	Collegiate Art Show	Professional Art Show
	Collegiate Ballet/Dance/Opera	Professional Ballet/Dance

There might be other qualifying events, just ask! We want to encourage support & appreciation of all arts.

NOTE: Students **MUST** bring in a program to be awarded extra credit.

SUBSTITUTE TEACHERS

When your regular classroom teacher is absent, you will have a substitute teacher; this person may be a Robinson faculty member or a district substitute. In either case, your behavior is *expected* to be of the *highest level*. You must remember that when a substitute teacher is in your class, that person is in charge, and they have the *same authority as your regular teacher*. Some rules, such as bathroom passes, may not be what they usually are. You can expect consequences when you are sent out of a class taught by a substitute teacher. (From the Robinson Middle School Handbook).

Substitute teachers are guests in our building. Band students should be ambassadors to these guests to make them feel welcome and included at our school. The same applies to invited guest presenters and guest performers. Do your best to meet or exceed the expectations with substitute/guest teachers.

NATIONAL AND STATE MUSIC STANDARDS

In addition to learning a strong band repertoire, RMS band rehearsals will also address the eleven national core arts standards of music, as determined by the National Association for Music Education (NAfME). Many of these standards will be used daily in addition to district standards.

Creating

Anchor Standard 1: Generate and conceptualize artistic ideas and work. Anchor Standard 2: Organize and develop artistic ideas and work. Anchor Standard 3: Refine and complete Artistic work.

Performing/Presenting/Producing

Anchor Standard 4: Analyze, interpret and select artistic work for presentation. Anchor Standard 5: Develop and refine artistic work for presentation. Anchor Standard 6: Convey meaning through the presentation of artistic work.

Responding

Anchor Standard 7: Perceive and analyze artistic work. Anchor Standard 8: Interpret intent and meaning in artistic work. Anchor Standard 9: Apply criteria to evaluate artistic work.

Connecting

Anchor Standard 10: Synthesize and relate personal experiences to create art. Anchor Standard 11: Relate artistic ideas and works with societal, cultural, and historical context to deepen understanding.

TOPEKA PUBLIC SCHOOLS MUSIC STANDARDS

Below is a list of some of the district standards we will be using as a basis for middle school band:

- IM.6B.1.01 Perform accurate pitch with good breath control in a concert Bb scale alone & ensemble.
- IM.6B.1.02 Perform a variety of repertoire with technical accuracy.
- IM.6B.1.03 Follow conducting patterns.
- IM.6B.1.04 Define intonation.
- IM.6B.1.05 Perform in front of an audience with appropriate concert etiquette.
- IM.6B.2.06 Identify note names on a student's instrument specific clef.
- IM.6B.2.07 Read and notate notes and rests in 2/4, 3/4, and 4/4 time.
- IM.6B.2.08 Employ correct and standard fingering for student's instrument.
- IM.6B.2.09 Identify and define standard notation symbols for pitch, rhythm, dynamics, tempo, artic.
- IM.6B.2.10 Identify STARS technique to sight-read music.
- IM.6B.3.11 Use basic terminology to describe specific musical elements within a listening example.
- IM.6B.3.12 Recognize elements of music representing diverse genres.
- IM.6B.3.13 Identify the basic principles of meter, rhythm, tonality, intervals, and harmony.
- IM.6B.3.14 Discuss accuracy of a performance and offer constructive suggestions for improvement.
- IM.6B.4.15 Describe distinguishing cultural and/or historical characteristics of music examples.
- IM.6B.4.16 Recognize the interrelations of the principles and content of music with other disciplines.

ACKNOWLEDGEMENT FORM

Student Statement

I, _____ (student's name), have read and understand the expectations, grading policy, rules, attendance policies, supply lists, and concert dates for the Robinson Middle School Bands. I understand that my participation in band requires me to be a model for others not only at RMS but also in the community as well. I understand that participation in band requires participation outside of the regular school day, and I will let the director know about any possible conflicts before the day of an event or the performance so that special arrangements can be made if they are needed. I understand that I am an important part of the band as a whole, and that failure to comply with these guidelines and rules will negatively affect my grade as well as the other students in the class. I will do my best to make positive contributions to the band.

(student signature)

(date)

Parent/Guardian Statement

I have read and understand the expectations, grading policy, rules, attendance policies, supply lists, and concert dates for the Robinson Middle School Bands. I understand that my student's participation in band requires them to be a model for others not only at RMS, but also in the community as well. I understand that participation in band requires participation outside of the regular school day, and I will arrange for transportation so that my student can participate in these outside events. I understand that failure to arrange transportation could result in the lowering of my student's grade. I will let the director know prior to events that with which I may have a conflict through written communication such as a note or email. I understand that my student is an important part of the band as a whole and that they will positively contribute to the success of the band. I also understand that successful organizations require teamwork between the parents, students, and teachers.

(parent/guardian signature)

(date)

T-SHIRT ORDER FORM

Band members are **highly encouraged** to purchase a band shirt for use during in-formal concerts, activities, and trips as well as organized band shirt days. The shirts cost \$10 and no shirt will be ordered without prior payment. Please send payment by Sept. 12th to ensure delivery. Please circle your size (circle carefully!):

Name: _____ Class Period: _____

Youth S

Youth M

Youth L

Adult S

Adult M

Adult L

Adult XL

Adult XXL

FIELD TRIP FORM

Dear Parent/Guardian:

Throughout the year, your student will be performing with the Robinson Band in various locations in the city of Topeka. The students will be performing at elementary schools, contests, Hummer Sports Park, and other locations. The school will attempt to supervise the trip(s) properly, but it is impossible to ensure that no accidents will occur.

Therefore, be it hereby understood that Robinson Middle School, USD #501, and the Directors are free from any liability and responsibility in case of accidents and persons representing the aforementioned parties will be acting on good faith, to the best of their knowledge, should an accident occur.

It is understood that the students is still directly responsible to those teachers sponsoring the trip from the time of leaving until returning, the same as if in regular school attendance. Students must go and return by the same means of transportation, unless there is a mutual agreement by both parents/guardians and sponsors through written approval.

It is further agreed upon that if the above agreements are not satisfactory to you, the parent/guardian, then you will refrain from signing this permit. No student is permitted to travel unless this permit is signed. This is a blanket form to cover all Robinson Middle School band trips taken in Topeka during the 2019-2020 school year.

_____ has my permission to go with the Robinson
(Student's Name)

Middle School Band on a field trip to a specified location during the 2019-2020 school year.

(Parent/Guardian's Signature)

(Date)

(Phone number to be reached in case of emergency)

(E-mail address)

Other important medical/emergency information (allergies, etc.)

